

## Penalty Tracking Sheet

Case Name \_\_\_\_\_

Case # \_\_\_\_\_

### Child Support Services Penalty for TANF and/or Child Care Assistance (Person specific)

	Person who failed to cooperate	Effective Date	Date person cooperates	Notes
P1 (3 months)				
P2 (6 months)				
P3 (1 year)				
P4 (10 years)				
P4+ (10 years)				

### Child Support Services Noncooperation for Food Assistance (Person specific)

Person who failed to cooperate	Effective Date person is ineligible- coded DI	Date person cooperates	Effective Date person eligible and coded IN (month following month of cooperation)

### Work Program Related Penalty for TANF and Food Assistance (Does not apply to CC.)

	Person who failed to cooperate (Person specific)	Effective Date	Date person cooperates	Did you apply comparable penalty to Food Assistance?	Notes
W1 (3 months)					
W2 (6 months)					
W3 (1 year)					
W4 (10 years)					
W4+ (10 years)					

### Felony Drug Convictions for TANF and Food Assistance (Person specific)

	Person with Drug Felony	Date of conviction
1 <sup>st</sup> Conviction		
2 <sup>nd</sup> Conviction		

**Potential Employment Penalty For Ongoing Food Assistance Only Cases** (Person specific)

	Person who failed to cooperate	Effective Date	Date person cooperates	Notes
E1 (3 months)				
E2 (6 months)				
E3 (1 year)				
E4 (10 years)				

**Failure to Drug Test** (Person Specific)

	Person who failed to test	Effective Date	Date person cooperates	Notes
R1 (6 months)				
R2 (12 months)				
R3 (lifetime)				

**Positive Drug Test** (Person Specific)

	Person who failed to cooperate	Effective Date	Date person cooperates	Notes
S1 (until treatment and training complete)				
S2 (12 months and treatment and skills training complete)				
S3 (lifetime)				